

The image shows the Colosseum in Rome, Italy, a large, ancient amphitheater. The structure is made of weathered stone and features multiple tiers of arches. The sky is blue with scattered white clouds. In the foreground, a large crowd of people is gathered, and a horse-drawn carriage is visible. The overall scene is a popular tourist destination.

ITALY

As your choice of country where to continue your studies

Specialties

The first thing to do is to decide on a specialty. It depends on which type of university is right for your future profession. Higher education in Italy can be obtained in several educational institutions:

- Universities that return different directions and three levels of education - bachelor, master, and doctoral studies;
- Higher schools of arts (abbreviated as AFAM - Alta Formazione Artistica e Musicale), which return the directions of education and the first two stages of education;
- Higher technical institutes (ITS - Istituti Tecnici Superiori), technical specialties are widespread, and three levels of education are also returning.

In higher schools, there are only bachelor's and master's degrees, and there are no doctoral studies.

A nighttime photograph of a cityscape, likely Rome, with illuminated buildings and a river in the foreground. The sky is dark with some light clouds.

Main specialties

Master's degree	Bachelor
Fashion, beauty, sports, home, garden	Medicine, biology, biotechnology
Culture, history, archeology, food, health	Engineering
Politics	Environment
Logistics	Economy
Economics, statistics, insurance	IT, innovation
Engineering, communications	Philology, languages
Design, art, architecture	History
Agriculture, nature	Design, architecture
Medicine, biology, biotechnology, pharma, genetics	Psychology, social sciences
Physics, chemistry, mathematics	Tourism
Psychology, dentistry	Agro, nature
Law	Physics, chemistry, mathematics
IT	International relationships
Space	Law
Tourism, manufacturing	food production
Philology, languages, social sciences	

CV

The procedure for entering a foreign university requires careful preparation: translation of a diploma, visa processing, providing a transcript, a motivational essay, language test results, letters of recommendation, a portfolio for creative specialties, and so on. For admission to study abroad, an academic resume is required.



Academic resume

includes information about the student's educational and professional experience. The main task of the resume is to briefly, the thesis describes the stages of development of the applicant, characterizing him from the best side for successful admission to the chosen university for the desired profile.

What you need to include in your resume for the university:

- Basic and additional education;
- List of scientific papers, research experience;
- Participation in international conferences and other events;
- Membership in various student clubs, organizations;
- Availability of awards and encouragement.;
- Experience;
- Additional skills (driver's license, knowledge of foreign languages, programming languages, computer programs);
- Volunteer, extra-curricular activities.

Common mistakes in writing an academic resume

- The word "CV" or "Resume" in the title of the document instead of the applicant's name;
- Inclusion of personal information (age, gender, etc.);
- Grammar mistakes, typos, stylistic inconsistency of the text;
- A vague description of learning and work experience instead of specific, clear information;
- An unaesthetically designed resume with an abundance of colors, fonts, and highlights;
- Enumeration of personal qualities (communication skills, resistance to stress) instead of professional skills (knowledge of foreign languages, specialized programs);
- Mention of the school certificate and certificates received during the period of secondary education when applying for a master's and doctoral studies.

Academic Resume Examples

Sarah Lane

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EDUCATION

Bachelor of Arts in Broadcasting, Radio Concentration
University of La Verne, La Verne, CA G.P.A. 3.6

RADIO EXPERIENCE

LeoFM (FM 107.9)
On-air Personality September 2012 – Present

Lead a 3-hour shift on LeoFM. Provide an entertaining voice and perspective for listeners and operate the board efficiently throughout broadcast. Take, edit, and playback on-air phone calls using shortcuts. Integrate promotions and public service announcements into show.

KROQ (FM 106.7)

Intern September 2014 – December 2014

Assisted with in-studio and off-site performances. Set up and took down remote gear. Promoted station events by blogging and posting on social media. Assisted with stage production during KROQ Weenie Roast. Provided research for various stories used by on-air personalities.

LeoFM (FM 107.9)

Program Director August 2013 – August 2014

Managed LeoFM station to ensure proper broadcast coverage, consistent on-air messages, and execution of all promotions. Supervised entire crew including music director, promotions director, sports director, and all on-air talent.

LeoFM (FM 107.9)

Music Director January 2013 – August 2014

Programmed music list for LeoFM, a top-40 station. Led weekly meetings regarding the inclusion of new music. Conducted music surveys and studies with listeners to determine satisfaction. Used selector and protocols to add new music.

HONORS & AWARDS

Academic Recognition Award Spring 2013
Certificate of Achievement Fall 2012, Spring 2011, Fall 2013

PERSONAL TRAITS

- Passionate about music
- Strong communication skills
- Thrive in fast-paced situations
- Detail-oriented

SKILLS

- Proficient with Pro Tools and Selector
- Experience in multiple aspects of pre and post-production
- Skilled using social media
- Leadership experience

REFERENCES

Dr. Bob Bobby

Professor of _____
Department Chair
Communications
University of La Verne
1950 Third Street
La Verne, CA, 91750
bbobby@laverne.edu

Dr. Matt Mathewson

Professor of _____
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Carla Karlson

Station Manager
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Ann-Marie Sample

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Aberdeenshire
AB39 5JP

Telephone: 01569 874309
Mobile: 07625 468361
Email: a.m.sample.16@aberdeen.ac.uk
Driving licence: Full, clean, held for 2 years

Education

MA (Hons) Accountancy and Finance, University of Aberdeen, 2016 – 2020

Courses include: Financial and Management Accounting, Auditing, Business and Corporate Finance. Also took options in Management and Economics during my first two years of study, including Micro and Macroeconomics and Managing Customers and Markets.

Mackie Academy, Stonehaven, 2010 – 2016

Advanced Highers: Accounting (B), English (C)
Highers: Accounting (A), Business Management (B), English (B), Geography (C), French (C)
8 Standard Grades, including Chemistry and Music

Work Experience

Administrative Assistant, Kerr Logistics Ltd, Stonehaven, July – August 2018

- Acted as first point of call for all enquiries and directed them to the relevant departments.
- Dealt effectively with all day-to-day administration, including sourcing and booking travel, completing and filing orders and liaising with suppliers.
- Assisted the Finance Manager with the preparation of paperwork for a company audit.

Waitress, Poldino's Restaurant, Aberdeen, October 2017 – May 2018

- Provided excellent customer service to a wide variety of customers at one of Aberdeen's best Italian restaurants.
- Learned how to deal with queries and complaints in a diplomatic and sympathetic manner while serving up to 6 tables.
- Frequently assisted in cashing up and reconciling the till at the end of the night.

Shop Assistant, Purdies Gift Shop, Stonehaven, June 2015 – August 2017

- Responsible for serving and advising customers, both from the local area and visitors from the UK and abroad.
- Involved in and, in my last year, responsible for planning and carrying out stock takes and ordering in of goods.
- Suggested and was able to implement a summer promotion which increased sales by 20% over a two-week period.

Key Skills

Communication

- Developed excellent written communication skills through my degree for which I regularly write reports and essays.
- Learned how to communicate effectively and diplomatically with a wide range of people, particularly through my work at Poldino's and Purdies Gift Shop.
- Experienced in delivering presentations, both individually and in groups, to groups of up to 50 as part of my degree.

Business Awareness

- Was always keen to contribute ideas to develop the business at Purdies Gift Shop, one of which resulted in a sales increase of 20%.
- Managed the finances for our successful Young Enterprise company which was nominated for the regional final.
- Studied the principles of running and developing businesses as part of my degree.

Organisation

- Provided fast and efficient customer service while working at Poldino's and Purdies, dealing with many customers and requests at one time while staying calm.
- Organised paperwork and diaries with great attention to detail while working at Kerr Logistics, so that the full-time Administrator I covered for could take over from me without difficulty.
- Learned to manage my time efficiently through juggling studies, part-time work and extra-curricular activities and have never missed a deadline for coursework.

IT

- Used Sage as part of my course and had the chance to see this program in operation at Kerr last summer.
- Familiar with all Microsoft Office applications, have used PowerPoint for giving presentations and use the internet and email regularly.

Interests & Achievements

Accountancy Society – Have been a member since first year and regularly attend meetings, listen to speakers and enjoy the social events such as the annual ball.

Gymnastics – Joined the University club last year and train at least once a week. Was a member of my school team and took part in competitions throughout Scotland.

Duke of Edinburgh – Gained a Silver Award in my last year at school. Particularly enjoyed our expedition to the Cuillins on Skye.

Young Enterprise – Acted as the Finance Director for our company which developed a new container to make recycling easier. We were selected to go to the Scottish Final.

References

Available on request

Sites for online resume constructor

- <https://bestonlineresume.com/ru/resumes>
- https://www.jobseeker.com/ru/rezyume?cq_src=google_ads&cq_cmp=17330151279&cq_term=резюме%20шаблон&cq_plac=&cq_net=g&cq_plt=gp&gclid=Cj0KCQiAic6eBhCoARIsANlox865NuAE6qmfNTRj3_n6CmHSm_oyAbJ18Rj5JOYxUNLTaE9mwoEbw0kaAioREALw_wcB



Thank you for your
attention